# DEPARTMENT OF REHABILITATION SERVICES (DORS) Bureau of Education and Services for the Blind JOB OPPORTUNITY VOCATIONAL REHABILITATION COUNSELOR (Blind)

(This position is 100% federally funded)

### PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

**Location:** Windsor (Servicing Eastern Connecticut)

Job Posting No: 34759

**Hours:** Monday through Friday 8:30 a.m. – 4:15 p.m.

**Bargaining Unit:** Education Professions (P3-B)

Salary: EC-25 - \$63,621\* - \$84,412 (Vocational Rehabilitation Counselor)

\*Employees new to state service start at the minimum of the range

**Closing Date:** June 5, 2017 - June 16, 2017

# **Eligibility Requirement:**

The Department of Rehabilitation Services, Bureau of Education and Services for the Blind, is presently accepting applications to fill one (1) Vocational Rehabilitation Counselor (Blind) position for the Vocational Rehabilitation Program. This position will assist clients in Eastern part of Connecticut. Travel is required.

## The preferred and selected candidate should possess the following:

- Experience with Job placement for people who are blind
- Experience using an Electronic Case Management System
- Hold a certificate as a Rehabilitation Counselor (CRC)

### Knowledge, Skills and Abilities:

Knowledge of principles and techniques of vocational rehabilitation counseling, interviewing and psychological and occupational testing; knowledge of community resources available to rehabilitate individuals with visually disabilities; knowledge of occupations, job requirements and safety factors; knowledge of medical and psychological aspects of disabilities; considerable interpersonal skills; considerable oral and written communication skills.

Vocational Rehabilitation Counselor (Blind) #34759 Page 2

#### **General Experience:**

**Vocational Rehabilitation Counselor (Blind):** A Master's degree in rehabilitation counseling or a closely related field and one (1) year of professional experience in rehabilitation counseling, job placement of persons with disabilities or vocational adjustment counseling.

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit the following and forward as indicated below:

- 1. State of Connecticut Application for Employment: (CT-HR-12)
- 2. Copy of College transcripts (Original will be required upon hire)
- 3. Three (3) professional reference letters from current and/or former supervisors, or performance appraisals.
- 4. Candidates currently employed in state service, please submit your two (2) most recent service ratings in lieu of references with your application materials.

Department of Rehabilitation Services
55 Farmington Avenue, 12<sup>th</sup> Floor
Hartford, CT. 06105
ATTN: Human Resources
OR EMAIL TO: DORS.Recruitment@ct.gov

THE POSTING NUMBER MUST BE IN THE SUBJECT LINE OF THE EMAIL

Incomplete, blank or late applications will not be considered. Also, no fax or hand-delivered copies will be accepted.

PLEASE NOTE: The primary contact will be via email if provided on your application.

Applications will be accepted by U.S. Mail, or email only. Late or incomplete applications will not be considered.

APPLICATIONS MUST BE POSTMARKED ON OR BEFORE June 16, 2017

# AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact DORS Human Resources at 860-424-4985 or <a href="mailto:DORS.Recruitment@ct.gov">DORS.Recruitment@ct.gov</a>